

Intergroup Association of Nassau, Inc.

**Making Online Contributions
(or prepaying for literature purchases)
to Nassau Intergroup**

**A “How To” Guide
for AA groups and members
In Nassau County**

**(For help setting up a virtual basket for your homegroup,
contact us at treasurer@nassauny-aa.org)**



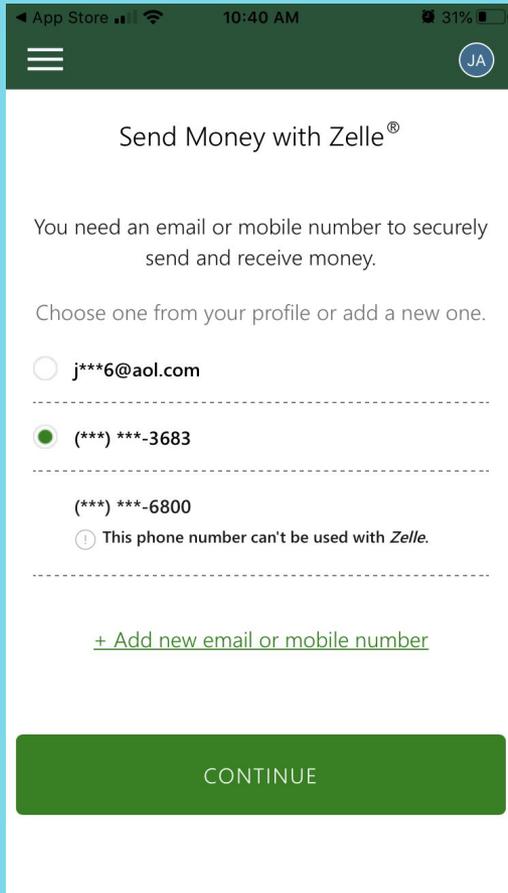
Nassau Intergroup is now able to receive online contributions via **Zelle**, an electronic transfer API. Many financial institutions offer Zelle as part of their online banking app (although some do not). If your bank uses Zelle, your bank's online application should have a Zelle option, so it won't be necessary to download a separate app.

On the following pages you'll find **an example** of how to start using Zelle to send a contribution to Intergroup, based on an account with TD Bank.

Your bank's app may look different, but the steps will likely be similar. The layout may also appear different on your screen if you are using Zelle from your computer rather than on your phone. In any case, the basic process should remain the same.

We chose this platform because it is **secure**, **private**, is available to non-profits like us, and has **no fees** for bank-to-bank transfers.

The first thing you'll do is set up the email or mobile number that will be associated with YOUR bank account.



The screenshot shows the Zelle app interface. At the top, it says "Send Money with Zelle®". Below that, it states "You need an email or mobile number to securely send and receive money." and "Choose one from your profile or add a new one." There are three options listed: "j**6@aol.com", "(**) ***-3683" (which is selected with a green dot), and "(**) ***-6800". A note below the second option says "This phone number can't be used with Zelle." At the bottom, there is a green button labeled "CONTINUE" and a link that says "+ Add new email or mobile number".

PLEASE NOTE: You may wish to avoid using a **personal email or mobile number for a group bank account.** Consider creating a free email account with your group's name and Nassau Intergroup group number (contact us at **treasurer@nassauny-aa.org** if you don't know it.)

So for example, the Primary Purpose Group (#L56N) might create an email account like this: **primarypurposeL56N@gmail.com**. (<--not a real email)

This will also be the address where acknowledgements will be sent.



Notice Regarding Receiving Text Messages

By providing us with your telephone number (including a mobile telephone number) you consent to receiving calls and/or text ("SMS") messages from us or our service providers at that number, including those made by use of an automatic telephone dialing system ("ATDS"), for our everyday business purposes (including notices regarding your account or account activity, identity verification, or to prevent fraud). Please review our Privacy Policy for more information.

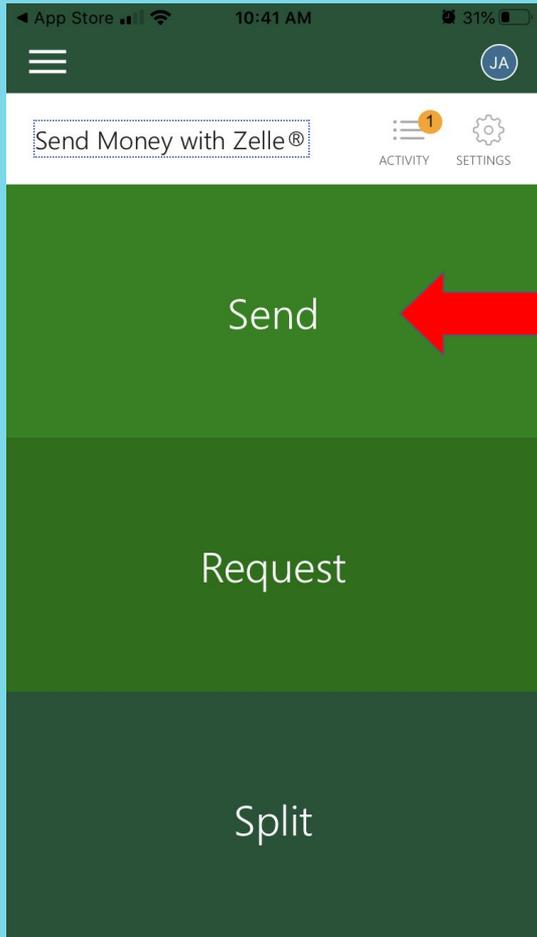
Standard text messaging rates may apply based on your plan with your mobile phone carrier.

Continue

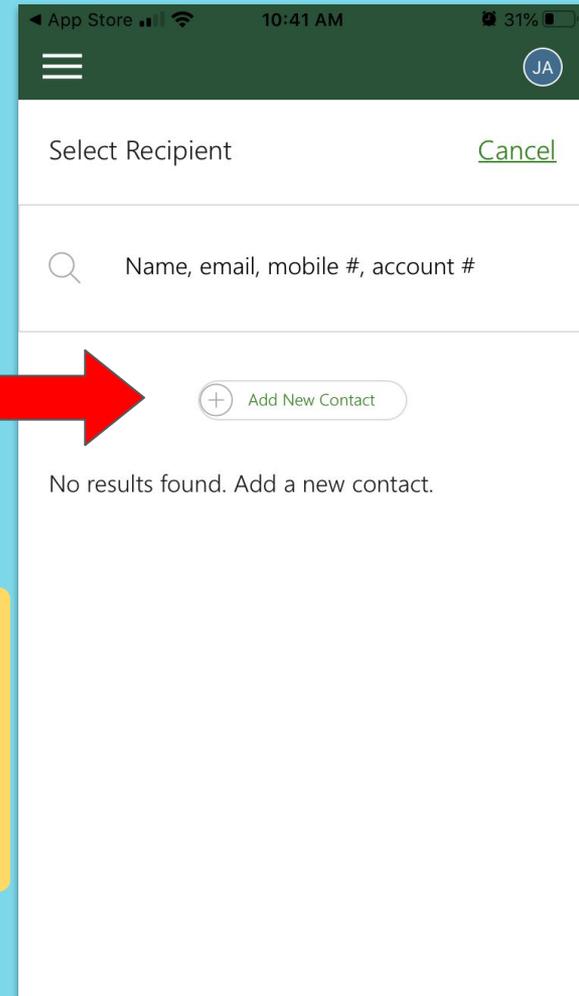
Like most apps, you'll be asked to review their **Privacy Policy before continuing.**

Speaking of privacy, please know that Nassau Intergroup NEVER stores your bank account information.

The transaction takes place DIRECTLY between your banking institution and ours. We do not receive your account number or debit card number.



Once you've attached your email address to your account, you're ready to begin making contributions! Click **SEND...**



And then "Select Recipient."
(The **FIRST TIME** you'll have to click "Add New Contact")

First Name
Intergroup Association

Last Name
Of Nassau Inc.

Nickname (Optional)

Tell us where to send the money.
Provide only one of these.

Email Mobile Account #

Email
Contributions@nassauny-aa.org

Back Save

Type in the **NAME** of the recipient (in this case, Intergroup Association of Nassau, Inc.).

...then select **EMAIL**

...then type in our email address: contributions@nassauny-aa.org (or litsales@nassauny-aa.org if prepaying for literature)

...then click **SAVE!**

Last (VERY IMPORTANT) step!

Under REASON, please type in your **GROUP NAME** and the **EMAIL ADDRESS** associated with the account you're sending it from.

You can also add a note to earmark contributions, such as "For H&I committee" or "For Share-A-Day."

Then click **SEND!**

Verizon 8:31 PM 18%

Review and Send Cancel

Send \$50

IO

to Intergroup Association Of Nassau Inc. (Nassau Intergroup)
at contributions@nassauny-aa.org

Reason (Optional)

0 / 200

The money will typically be available in Intergroup Association's account in minutes

By choosing SEND you authorize this payment, and it cannot be canceled. If you have any questions, call us anytime at 1-800-493-7562.

Back Send

Confirmed: Your payment to Intergroup Association Of Nassau Inc. is complete



Dear James,

Just confirming that your payment to Intergroup Association has finished processing.

Payment Details

Confirmation Number	1230377761
Amount	\$20.00
From	TD Bank, TD CONVENIENCE CHECKING, ****[REDACTED]
To	Intergroup Association Of Nassau Inc. (contributions@nassauny-aa.org)

As of May 28, 2020, the money for this payment was removed from your account and credited to Intergroup Association. You can sign in to Send Money with Zelle® to view your activity.

Thank you for using Send Money with Zelle® offered by TD Bank.

Sincerely,
TD Bank

This email was sent to jimmalone66@aol.com. If you believe you have received this email in error, forward it to us at Alerts@tdbank.com.

To receive a copy of our privacy policy, email us at Alerts@tdbank.com.

Almost immediately, you should receive an EMAIL from your financial institution confirming the transaction.

We'll send an acknowledgement too -- (a much nicer one that thanks you for making sure the hand of AA is always out for the next alcoholic!)

Ours might take a few days, since we use **real people** to say thanks!

